

Regulations concerning admission to UiT The Arctic University of Norway

Legal basis: Adopted by the Rector on behalf of the University Board on 15 September 2020 pursuant to Sections 3-3 (3), 3-6 and 3-7 of the Act of 1 April 2005 No. 15 relating to universities and university colleges, Section 1-1 (4) of the Regulations of 6 January 2017 No. 13 concerning admission to higher education and Sections 2 and 3 of the Regulations of 1 December 2005 No. 1392 concerning requirements for master's degrees.

Section 1. *Scope*

- (1) These regulations apply to admission to
 - a. Master's degree programmes,
 - b. 1-year programme in educational theory and practice,
 - c. preliminary course for engineering educations,
 - d. further and continuing education,
 - e. singular courses and
 - f. first degrees if the applicant is applying for admission on the basis of prior learning and work experience, Y-path or the three-semester system (TRESS).
- (2) The university may, in agreements or decisions, stipulate separate regulations concerning admission to joint degrees.

Enters into force on 1 January 2021.

Section 2. *Language requirements for programmes of study taught in Norwegian*

- (1) In order to be admitted to a programme of study taught in Norwegian, applicants with foreign education from countries outside the Nordic region must meet the requirements concerning proficiency in Norwegian as stipulated in Section 2-2 of the Regulations concerning admission to higher education.
- (2) In order to be admitted to a programme of study taught in Norwegian, applicants with foreign education must meet the requirements concerning proficiency in English in the GSU list, cf. Section 2-2 (6) of the Regulations concerning admission to higher education.

Enters into force on 1 January 2021.

Section 3. *Language requirements for programmes of study taught in English*

- (1) In order to be admitted to a bachelor's degree programme or one-year programme taught in English, applicants with foreign education must meet the requirements concerning proficiency in English in the GSU list, cf. Section 2-2 (6) of the Regulations concerning admission to higher education.
- (2) In order to be admitted to a master's degree programme taught in English, the applicant must have English language proficiency at a higher level.
- (3) Other documentation that the applicant requirements concerning proficiency in English may be approved following an individual assessment.

Enters into force on 1 January 2021.

Section 4. *Deadlines for applications*

- (1) The university stipulates the deadlines for applications for admission in accordance with these regulations.
- (2) In the event that there are few qualified applicants when the application deadline passes, the university may re-announce the programme of study with a new application deadline. If the university re-announces a programme of study, all qualified applicants who applied by the ordinary deadline shall be offered a place.

Enters into force on 1 January 2021.

Section 5. *Dispensation from application deadlines*

- (1) Even though an application for admission is submitted too late, dispensation from the application deadline may be granted if
- a. the applicant cannot be blamed for missing the deadline or delaying his/her application until after the deadline had passed, or
 - b. special reasons make it reasonable for the application to be processed.
- (2) Examples of special reasons that make it reasonable for the application to be processed are that
- a. the applicant was sick on the final day for applications (as documented by a medical certificate), or
 - b. the applicant will complete a degree at UiT if he/she gains admission and the examination.
- (3) The deadline to apply for dispensation from the application deadline is three weeks after the ordinary application deadline.

Enters into force on 1 January 2021.

Section 6. *Documentation forming the basis for admission*

- (1) All documentation forming the basis for admission must be submitted by the application deadline.
- (2) Applicants who complete the qualifying education in the spring semester can submit the documentation for admission after the application deadline has passed. However, the documentation must be submitted before 1 July.
- (3) If justifiable grounds exist, the university may agree that the applicant can forward documentation that cannot be obtained by the deadline later.
- (4) Applicants who are citizens of countries outside the EU/EEA on the date of the application deadline must document that they have sufficient means to fund their stay in Norway pursuant to Section 58 of the Immigration Act. The documentation must be proof of funds or similar.

Enters into force on 1 January 2021.

Section 7. *Reserved place on a programme of study*

- (1) Applicants who have received and accepted the offer of admission to a programme of study may apply to reserve their place on the programme for up to one year or until the next ordinary admission if they can document one of the following circumstances:
- a. call-up orders to compulsory military service,
 - b. participation in international defence operations,
 - c. pregnancy or pregnancy leave,
 - d. care responsibilities, or
 - e. prolonged illness or other compelling reasons of an academic, health, social or personal nature.
- (2) For the same reasons as stipulated in subsection (1) above, the applicant can be granted a reserved place on a programme of study for more than one year. However, the threshold for granting a reserved place will be somewhat higher.
- (3) The deadline for applications and submitting documentation is three weeks after receipt of the offer of admission to a programme of study.

Enters into force on 1 January 2021.

Section 8. *Early admission*

For programmes of study where the provision of early admission is applicable, this may be granted to qualified applicants who have a score that is higher than the estimated required score.

Enters into force on 1 January 2021.

Section 9. *Quotas*

- (1) The rules pursuant to Section 3-7 (5) of the Act relating to universities and university colleges concerning the university board's right to restrict admission to a course are also applicable.
- (2) The university may stipulate quotas and criteria for the quota schemes.

Enters into force on 1 January 2021.

Section 10. *Supplementation of students for higher year groups*

The university can announce vacant places on programmes of study in higher year groups. The university stipulated rules for admission and ranking of applicants.

Enters into force on 1 January 2021.

Section 11. *Admission to first degree programmes on the basis of prior learning and work experience*

- (1) Applicants aged 25 or over in the admission year who lack Higher Education Entrance Qualification may be granted admission on the basis of prior learning and work experience, cf. Section 3-6 (2) of the Act relating to universities and university colleges. In order to be admitted, the applicant must have the necessary qualifications to complete the course concerned without Higher Education Entrance Qualification.
- (2) In order to be admitted, the applicant must as a starting point have a minimum of five years' relevant work experience, converted to full-time.
- (3) In order to be admitted, the applicant must document language proficiency in Norwegian and English equivalent to the first year at upper secondary school.
- (4) Specific entrance requirements relating to academic content may be stipulated in the programme description for the programme concerned.

Enters into force on 1 January 2021.

Section 12. *Admission to master's degree programmes*

- (1) In order to be admitted to a master's degree programme, the applicant must hold a bachelor's degree or equivalent education. The bachelor's degree or equivalent education must contain either
 - a. an academic specialisation of at least 80 credits in the subject area of the master's degree programme, or
 - b. an integrated, vocational education of at least 120 credits in the subject area of the master's degree programme.
- (2) Specific subjects or courses may be stipulated as requirements in the programme description for the master's degree programme concerned.
- (3) Specific minimum academic requirements may be stipulated in the programme description for the master's degree programme concerned.

Enters into force on 1 January 2021.

Section 13. *Admission to experienced-based master's degree programmes*

- (1) In order to be admitted to an experience-based master's degree programme, the applicant must have completed a bachelor's degree or equivalent education and have a minimum of two years' relevant work experience converted to full-time.
- (2) The bachelor's degree or equivalent education must fulfil the requirements concerning academic specialisation if such requirements are stipulated in the programme description for the master's degree programme concerned.
- (3) Specific subjects or courses may be stipulated as requirements in the programme description for the master's degree programme concerned.
- (4) Specific minimum academic requirements may be stipulated in the programme description for the master's degree programme concerned.

(5) The applicant must have more than two years' relevant work experience in order to be admitted if this is stipulated in the programme description for the master's degree programme concerned.

Enters into force on 1 January 2021.

Section 14. *Conditional admission to open master's degree programmes*

(1) Conditional admission to open master's degree programmes, i.e. programmes without restricted admission, may be granted to applicants who are

- a. awaiting an examination result forming part of the basis for admission, or
- b. missing up to one course or 10 credits to complete a bachelor's degree.

(2) For an open master's degree programme in technology, admission may be granted to applicants who are missing an additional requirement in mathematics or physics of up to 10 credits.

(3) Conditional admission is conditional on the applicant taking and passing the required examination(s) at the first possible opportunity and at the latest within one year. The grade for the missing examination(s) must be such that the student fulfils any requirements concerning average grades. If the requirement is not fulfilled, the student loses his/her place on the programme of study gained through conditional admission.

Enters into force on 1 January 2021.

Section 15. *Ranking of applicants to master's degree programmes*

Qualified applicants are ranked on the basis of their weighted average grade. For applicants with more than one basis for ranking, the university shall use the method of calculation that gives the highest ranking position.

Enters into force on 1 January 2021.

Section 16. *Calculation of average grades for admission to master's degree programmes*

(1) The grades of all the courses that comprise the admission criteria shall be used as the basis for calculation of the weighted average grade.

(2) If the applicant's basis of admission has a grading scale that is not identical to that used at UiT, the applicant must be ranked on the basis of a discretionary assessment.

(3) If two or more applicants have equal grades, the underrepresented gender among the applicants for the programme of study shall be prioritised. In other circumstances where grades are equal, applicants shall be ranked by the drawing of lots.

(4) The calculation of the average grade shall be rounded up/down to one decimal point.

Enters into force on 1 January 2021.

Section 17. *Admission to singular courses*

(1) For admission, calculation and ranking of applicants to singular courses, the same general admission requirements apply as for the programme of study to which the course is affiliated. For courses not affiliated with a programme of study, admission requirements may be stipulated in the course description.

(2) The university may stipulate in the course description or programme description that the course may not be taken as a singular course.

Enters into force on 1 January 2021.

Section 18. *Admission to further and continuing education*

(1) For admission, calculation and ranking of applicants to further and continuing education, the same general admission requirements apply as for the programme of study to which the course is affiliated.

(2) For courses not affiliated with a programme of study, admission requirements may be stipulated in the course description, e.g. requirements related to relevant work experience or higher education.

Enters into force on 1 January 2021.

Section 19. Ranking of applicants to further and continuing education

Qualified applicants for further and continuing education courses are ranked by the drawing of lots, unless otherwise determined. This does not apply to places on courses allocated to contractors.

Enters into force on 1 January 2021.

Section 20. Admission to the preliminary course for engineering educations

In order to be admitted to the preliminary course for engineering educations, the applicant must have one of the following

- a. a vocational certificate/craft certificate or have passed Vg1 and Vg2 from the relevant vocational programme options from upper secondary education, or
- b. a minimum of 23 years of age who have completed primary and lower secondary school and a minimum of five years' vocational experience equivalent to full-time, or a combination of vocational experience and education from upper secondary school, or
- c. Higher Education Entrance Qualification.

Enters into force on 1 January 2021.

Section 21. Ranking of applicants to the preliminary course for engineering educations

(1) Applicants who are qualified for admission to the preliminary course for engineering in accordance with Section 20 a. shall be ranked on the basis of grade points achieved. The grade points consist of the average grades in the subject at the highest level, multiplied by 10. Applicants who have an education where the grading scale that is not identical to that used at Norwegian upper secondary school shall be ranked on the basis of a discretionary assessment.

(2) Applicants who are qualified for admission to the preliminary course for engineering in accordance with Section 20 b. shall be ranked on the basis of relevant vocational experience in excess of the minimum requirement of five years. Such applicants will be awarded 0.3 points per month of vocational experience, converted to full-time, for up to three years' vocational experience in excess of the minimum requirement.

(3) Applicants who are qualified for admission to the preliminary course for engineering in accordance with Section 20 c. shall be ranked on the basis of grade points achieved. Applicants who have an education where the grading scale that is not identical to that used at Norwegian upper secondary school shall be ranked on the basis of a discretionary assessment.

(4) Three additional points shall be awarded to applicants who have a vocational certificate or craft certificate.

Enters into force on 1 January 2021.

Section 22. Admission to the study model Y-path

In order to be admitted to programmes of study in engineering via the Y-path, the applicant must have either

- a. a vocational certificate within a relevant subject area, and
- b. 12 months of relevant vocational experience or apprenticeship at a business.

Enters into force on 1 January 2021.

Section 23. Ranking of applicants to engineering educations via the Y-path

Qualified applicants to engineering educations via the Y-path are initially ranked on the basis of grade points from Vg1 and Vg2. Furthermore, the following additional points are awarded:

- a. 3 additional points are awarded for "passed with distinction" on the apprentices' final examination
- b. 2 additional points are awarded for female applicants.

Enters into force on 1 January 2021.

Section 24. Conditional admission to the study model Y-path

(1) Conditional admission may be granted to open engineering educations via the Y-path to applicants who

- a. are waiting for a diploma/printout/confirmation of passing the apprentices' final examination,
- b. cannot take their apprentices' final examination until after the deadline for forwarding documents, or
- c. have not yet completed their apprenticeship despite taking the apprentices' final examination.

(2) Conditional admission requires that the applicant can document that above-mentioned conditions in the form of:

- a. confirmation of passing apprentices' final examination,
- b. confirmation of registration for the apprentices' final examination with a stipulated date from the vocational training office, or
- c. an apprenticeship contract showing the apprenticeship period.

(3) Any student who has gained conditional admission but who does not fulfil the conditions for admission within the stipulated deadline will have his/her admission terminated.

Enters into force on 1 January 2021.

Section 25. Admission to the singular course Norwegian Language and Society for Foreign Students

In order to be admitted to the singular course "Norwegian Language and Society for Foreign students", the applicant does not need to meet the requirements concerning proficiency in Norwegian in the Higher Education Entrance Qualification providing he/she is qualified for the programmes of study in engineering.

Enters into force on 1 January 2021.

Section 26. Admission to Sami, Finnish or Kven language courses for beginners pursuant to Section 3-5 of the Regulations concerning Admission to Higher Education

The rules concerning exceptions from the requirements concerning Higher Education Entrance Qualification to be admitted to Sami, Finnish and Kven language courses for beginners pursuant to Section 3-5 of the Regulations concerning admission to higher education are also applicable.

Enters into force on 1 January 2021.

Section 27. Admission to the 1-year programme in educational theory and practice (PPU) pursuant to Section 6 of the national curriculum regulations for PPU

(1) The rules concerning admission to the 1-year programme in educational theory and practice pursuant to Section 6 of the national curriculum regulations for PPU are applicable where relevant.

In order to be admitted to the 1-year programme in educational theory and practice at UiT on the basis of a master's degree, the applicant must have at least 60 credits in one of the subject didactics programme options offered at UiT.

Enters into force on 1 January 2021.

Section 28. Ranking of applicants for the 1-year programme in educational theory and practice (PPU) pursuant to Section 6 of the national curriculum regulations for PPU

(1) Applicants who are qualified on the basis of a master's degree for the 1-year programme in educational theory and practice (PPU) pursuant to Section 6 of the national curriculum regulations for PPU shall be ranked in accordance with the following criteria in prioritised order:

- a. Applicants who can document appointment on special conditions pursuant to the provisions relating to this in Section 10-6a of the Education Act
- b. Applicants who can document a contractual employment relationship in a teaching position at a school within the past three years. Applicants will be ranked on the basis of the number of months of teaching experience after completion of their professional training.
- c. The number of teaching subjects the applicant has
- d. The number of months of vocational experience the applicant has after completion of their professional training

(2) Qualified applicants 1-year programme in educational theory and practice pursuant to the national curriculum regulations for PPU for the bachelor's degree programme in performing and creative arts subjects are ranked by the drawing of lots.

Enters into force on 1 January 2021.

Section 29. Admission to the 1-year programme in educational theory and practice (PPU) pursuant to Section 5 of the national curriculum regulations for PPU for subject teachers in vocational subjects

The rules concerning admission to the 1-year programme in educational theory and practice pursuant to Section 5 of the national curriculum regulations for PPU for subject teachers in vocational subjects is applicable where relevant.

Enters into force on 1 January 2021.

Section 30. Ranking of applicants for 1-year programme in educational theory and practice (PPU) pursuant to Section 5 of the national curriculum regulations for PPU for subject teachers in vocational subjects

Qualified applicants for the 1-year programme in educational theory and practice pursuant to Section 5 of the national curriculum regulations for PPU for subject teachers in vocational subjects shall be ranked in accordance with the following criteria in prioritised order:

- a. Applicants who can document appointment on special conditions pursuant to the provisions relating to this in Section 10-6a of the Education Act
- b. Applicants who can document a contractual employment relationship in a teaching position at a school within the past three years. Applicants will be ranked on the basis of the number of months of teaching experience after completion of their professional training.
- c. Other qualified applicants are ranked by the drawing of lots.

Enters into force on 1 January 2021.

Section 31. Entry into force

(1) These regulations enter into force on 1 January 2021.

(2) The regulations No. 1569 of 712 December 2008 relating to student admissions at the University of Tromsø – The Arctic University of Norway shall be repealed from the same date.