

Statutes for awards at UiT The Arctic University of Norway

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1. About the awards in general

- The Board of UiT The Arctic University of Norway (UiT) determines the winner of the following annual awards:
 - The Dissemination Award
 - The Research and Development Award
 - The Innovation Award
 - The Equality Award
 - The Young Researcher Award
 - The Education Award
- The awards are intended to be an acknowledgement that will stimulate increased efforts, provide inspiration for the award winners and their academic environment and support the UiT's current strategies and areas of priority.
- Each award carries a prize of NOK 100,000 and a diploma stating the name of the award, the year and the name of the award winner.
- The prize money shall be spent in its entirety on measures in line with the purpose of the award. The awards shall not lead to any form of reduction in working capital, allocation for equipment or other benefits that the award winners are otherwise entitled to.

Section 7 contains detailed descriptions of the criteria for each award.

2. Nomination

2.1 Nomination requirements

As a minimum, the following must be stated:

- Who is nominated (the candidate)
- The grounds for the nomination, linked to UiT's strategies and areas of priority
- Who is making the proposal (the nominator)

Nominations must be submitted on the official nomination form within the stipulated deadline for nominations.

2.2 Documentation

- The grounds for the nomination must outlined and documented and this information must be between one and 10 pages in total.
- The documentation must be printed or attached as a file by e-mail/ePhorte. It must not be attached as a link to a website.
- If the documentation is an audio/video recording, a short description of the content must be attached.
- Any documentation received after the deadline will not be considered.

3. Who may nominate candidates?

The following can nominate candidates for UiT's awards:

- all employees
- registered students
- units
- councils and committees
- research groups and academic environments
- affiliated organisations (e.g. student associations or local branches of trade unions, etc.)

To be considered for the Education Award, a candidate must be nominated by at least one student.

A candidate can be nominated for more than one award.

4. Who can receive UiT's awards?

The following can receive UiT's awards:

- all employees
- registered students
- units
- councils and committees
- research groups and academic environments
- affiliated organisations (e.g. student associations or local branches of trade unions, etc.)

In addition, an award can be presented to a person or environments who has a special connection to the university and who has made an excellent effort in one of the areas covered by the awards.

For the Young Researcher Award, various special conditions apply (refer to Section 7.6).

The awards can be shared by several candidates.

A previous award winner cannot receive the same award again until at least five years have elapsed since they received the award.

5. The Awards Committee

5.1 *The committee's composition*

- The Rector appoints a separate committee to consider the nominations and make a recommendation to the University Board about who should receive the six awards.
- The committee shall have the following composition:
 - a member from the rectorate (Chair)
 - two other employees at UiT (usually dean/vice-dean)
 - an external member
 - two student members

Two substitute members must also be named.

The Student Parliament and Tromsø Doctoral Students (TODOS) propose the student members. The students are appointed for a period of one year, while the remainder of the committee is appointed for three years.

5.2 *The committee's duties*

- The committee shall hold at least one meeting every year.
- Minutes of the meetings must be kept. The University Director shall act as the secretariat.
- All members of the committee have equal voting rights, with the following two exceptions:
 - the students' votes count double when considering the Education Award
 - the Chair has the casting vote to break deadlocks in the event of tied votes
- The committee shall present a report to the university board containing its recommendations and the grounds for these. The nomination forms of all the nominations must be attached.

These forms contain a short version of the grounds for nomination. Anyone who wishes may obtain additional documentation from the secretary.

6. Procedure

- A call for nominations is announced in December of the year prior to the award presentations.
- The university director sets the deadline for nominations.
- All nominations received by the deadline that meet the requirements stipulated in Sections 2 and 7 will be submitted to the Awards Committee for consideration.
- The nominations are made known after the committee has confirmed its recommendation.
- The recommendation shall be presented to the university board, which decides the award winners.
- The names of the winners are not announced until the awards are presented.
- The awards are normally presented at the Rector's summer party or another suitable event.

7. The criteria for the various awards

All the awards require the demonstration of a link to UiT's strategies/areas of priority. In addition, the following criteria apply to the various awards:

7.1 The Dissemination Award

The Dissemination Award shall be awarded to an individual, unit or environment that has excelled by disseminating and communicating knowledge to the general public in a manner that is of particularly high quality. The award winner must have contributed to strengthening the university's position and reputation.

All forms of popular science communication may be included in the assessment. Importance will be attached to the quality of academic dissemination, versatile use of communication channels and forms of expression, creativity, commitment and willingness to be available for such tasks, the discipline's potential for dissemination to various target groups and the response from the public, among other factors.

7.2 The Research and Development Award

The R&D award shall honour an individual, unit or environment that has excelled by performing research or artistic development work of particularly high quality.

The award winner must be a national leader in their discipline and – providing the discipline exists in other countries – must also be recognized as a leading academic environment internationally.

If two or more candidates are deemed to be equal after a purely professional assessment, special importance shall be attached to their efforts to develop or strengthen their respective academic environments.

The proposal must state the grounds for the nomination and include documentation of the candidate's publication or artistic dissemination activities, other visible expressions of the candidate's reputation, status and impact in national and international academic environments, and the efforts the candidate has made in their own academic environment when it comes to improving the working environment and promoting research.

7.3 The Innovation Award

The Innovation Award shall be awarded to an individual, unit or environment that has excelled by performing outstanding research-based innovation.

The purpose of the award is to honour individuals and environments that have contributed to the further development of a knowledge-based business/public undertaking and will stimulate research-based innovation and entrepreneurship. The award is awarded based on innovative ideas that have emerged at UiT that have been or have great potential to be used in society and can be of public utility and/or lead to value creation. This award is designed to show the importance of research as a basis for innovation.

Information should be attached detailing how the candidate(s) has used research as an important part of their innovation work, the result that has been achieved, the potential for value creation and how the candidate(s) takes social responsibility in connection with their innovation work.

7.4 The Equality Award

The Equality Award will be awarded to an individual, unit or environment that has made an outstanding effort to promote equality at the university.

The Equality Award shall be based on goals for quality in UiT's strategies and action plans. The nomination should provide examples of measures, means or long-term efforts that have contributed to making students and staff aware of equality and promoting equality at UiT.

Importance will be attached to the creativity, result orientation and originality of the measures, as well as the results that have been achieved.

7.5 The Young Researcher Award

The Young Researcher Award will be awarded to a researcher or artist who has distinguished himself/herself with exceptional research or artistic development work.

To be eligible for nomination, the candidate must be under 40 years of age at the start of the year in which the award is presented.

The candidate must have a promising career with important achievements appropriate for their discipline and the stage of their career. Importance will be attached to the candidate's level of independence, e.g. he/she must be the first author/primary creator of at least one important publication or equivalent.

During the assessment, importance may also be attached to achievements related to dissemination, equality, education and innovation.

The proposal must state the grounds for the nomination and include documentation of the candidate's publication or artistic dissemination activities and other visible expressions of the candidate's results.

7.6 The Education Award

The Education Award will be awarded to an individual, unit or environment that has made an outstanding effort to improve the quality of teaching and education, and where the work also supports the university's strategic areas of priority for educational activities.

The nomination should provide examples of measures, means and/or educational technology that contribute to raising the quality and improving the teaching and supervision, academic content and learning environment. Other factors that importance may be attached to are whether the work is innovative, provides positive results, promotes student recruitment and is closely linked to the research activities. It may also be relevant whether it has been quality assured in collaboration with other actors, e.g. students and/or the working and business community, and in collaboration with other institutions.

Importance will be attached to broad support from academic environments and students. The work and any results from it must be documented to the extent possible.

Only candidates nominated by at least one student will be considered for this award, cf. Section 3.