



LEARNING AGREEMENT FOR STUDIES

For non-Erasmus students nominated through Bilateral, Nordplus and North2North programmes

Admission to courses (exchange for studies)

 **Please read the following instructions carefully before completing the form:**

Why is this form required?

This form is a required part of your application for traineeships at UiT.

Please complete this form electronically using Adobe Acrobat Reader or another compatible PDF application.

1. Download and save the PDF to your computer.
2. Open the file in [Adobe Acrobat Reader](#) or another PDF-compatible application.
3. Complete all required fields directly in the PDF.
4. Sign the form using the designated signature field or Adobe Acrobat's **Fill & Sign** feature.
5. Save the completed and signed form.
6. Upload the signed PDF to the **Application Web (Søknadsweb)**.

Before choosing your courses, please read these important instructions:

☒ **Choose courses that fit your academic background and study programme.**

☒ **Check the course information carefully before applying.** Pay special attention to:

- admission requirements
- prerequisites
- teaching and assessment methods
- grading system

☒ **Choose courses from one campus only.**

☒ **Course codes indicate the academic level:**

- **1000-2000 level:** Bachelor's degree (undergraduate) courses
- **3000-4000 level:** Master's degree (graduate) courses

 **Master's level courses normally require a completed Bachelor's degree or at least 180 ECTS credits.** An exception may apply to Geosciences (GEO) students under specific exchange agreements with the Department of Geosciences.

☒ **30 ECTS credits per semester is considered a full-time study load at UiT.**

- Students who require a Study Permit to enter Norway as an exchange student must apply for at least **30 ECTS credits** per semester.

☒ **You may apply for up to 60 ECTS in this form.** We recommend selecting additional courses as backup options. The additional courses you add will serve as backup alternatives if you are not admitted to your preferred courses or if timetable conflicts arise after arriving in Norway.

☒ Please make sure to read the guidelines on this website:  [Incoming exchange students: find your courses | UiT](#)

Course Catalogues for Incoming Exchange Students

The course catalogues for incoming exchange students are updated each semester:

- **15 September** for students starting in the spring semester (January to July)
- **15 March** for students starting in the autumn semester (August to December)

Incoming exchange students can choose courses from the following two course catalogues:

➤ **Courses taught in English**

<https://en.uit.no/education/courses/incoming>

➤ **Courses taught in Norwegian** (for students with advanced proficiency in Norwegian, Danish, or Swedish)

<https://en.uit.no/utdanning/emner/innreisende>



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PART 1: STUDENT INFORMATION

Block A: Personal details

 **Important:** Enter your name exactly as shown in your passport or national ID card.

First name (given name)	
Middle name(s) (if applicable)	
Last name (family name / surname)	
Date of birth	
Nationality (citizenship)	
Email address	
Mobile number (including country code, e.g. +33 612345678)	

Block B: Permanent home address

 **Tip:** Use [Google Maps](#) to find the complete and correct format of your address.

Address line 1 (street name and house number)	
Address line 2 (apartment, building, floor, etc.) (if applicable)	
Postal / ZIP code	
City / Town	
Country	

Block C: Educational background

Name of home institution	
Main field of study	
Secondary field of study (minor, if applicable)	
ECTS credits completed so far	
Total duration of your current degree programme (in years)	
Current and completed degree level(s)	Please tick the relevant option(s):
Diploma / Certificate (EQF 5)	☐
Bachelor's degree (EQF 6)	☐
Master's degree (EQF 7)	☐
PhD / Doctorate (EQF 8)	☐



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PART 2. YOUR EXCHANGE AT UiT

Table A: Duration of exchange

💡 Before selecting your exchange dates, please check with your Exchange Coordinator at your home institution.

This helps ensure that your exchange period matches your exchange funding period and study plans.

Academic calendar at UiT: [📅 Academic calendar | UiT](#)

Exchange start date	
Exchange end date	

Table B: Your preferred courses

💡 Guidance

- ✓ Obtain approval from your Exchange Coordinator for all courses you select.
- ✓ Add courses for one semester only. If you have been nominated for two semesters, you will be able to apply for courses for the second semester after arriving in Norway.
- ✓ Enter the course code, course title, and ECTS credits exactly as they appear in the UiT course catalogue.
- ✓ ⚠️ **Important:** Before adding a course, use the semester filter in the course catalogue to make sure the course is offered in your selected semester (**Autumn** or **Spring**).
- ✓ 📍 Select the UiT campus where the course is taught. If the course is offered online, please select **Online**.

Course code	Course name	ECTS	Semester	UiT campus
<i>Example: FYS-2700</i>	<i>Example: Space Physics and Altered Carbon</i>	<i>Number of ECTS credits</i>	<i>Select semester</i>	<i>Select campus</i>



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Table C: Confirmation and commitment

 Before submitting your application, please review each statement carefully and tick the boxes to confirm that you understand and accept the requirements.

Declaration of commitment	Tick to confirm
I confirm that I have read and understood the admission requirements and prerequisites for all courses listed in this form.	☐
I confirm that I have read the course selection guidelines: Incoming exchange students: find your courses UiT	☐
I confirm that I have uploaded all required documents to the Application Web (Søknadsweb): Incoming exchange students: how to log in to the Application Web (Søknadsweb) to apply for courses UiT	☐
The student	
Name	
Date of signature	
Signature	

Table D: Additional parties required to sign (if applicable)

Responsible person at the home / sending institution	
Name	
Position	
Date of signature	
Signature	

Responsible person at UiT The Arctic University of Norway	
Name	
Position	
Email address	
Date of signature	
Signature	