COURSE APPLICATION FORM

Erasmus+ students from institutions in EU countries, Liechtenstein, North Macedonia, Serbia and Türkiye

Admission to courses (exchange for studies)

💡 Please read the following instructions carefully before completing the form:

Why is this form required?

This form is a required part of your application for courses at UiT.

Please complete this form electronically using Adobe Acrobat Reader or another compatible PDF application.

1. Download and save the PDF to your computer.
2. Open the file in **Adobe Acrobat Reader** or another PDF-compatible application.
3. Complete all required fields directly in the PDF.
4. Sign the form using the designated signature field or Adobe Acrobat's **Fill & Sign** feature.
5. Save the completed and signed form.
6. Upload the signed PDF to the **Application Web (Søknadsweb)**.

Before choosing your courses, please read these important instructions:

✅ **Get approval from your Erasmus Coordinator** for all courses you select in this form.

✅ **Make sure your course choices match your Digital / Online Learning Agreement.**

✅ **Choose courses that fit your academic background and study programme.**

✅ **Check the course information carefully** before applying. Pay special attention to:

- admission requirements
- prerequisites
- teaching and assessment methods
- grading system

✅ Choose courses from **one campus only**.

✅ **Course codes indicate the academic level:**

- **1000-2000 level:** Bachelor's degree (undergraduate) courses
- **3000-4000 level:** Master's degree (graduate) courses

⚠️ **Master's level courses normally require a completed Bachelor's degree or at least 180 ECTS credits.** An exception may apply to Geosciences (GEO) students under specific exchange agreements with the Department of Geosciences.

✅ **30 ECTS per semester is considered a full-time study load at UiT.**

- Students who require a Study Permit to enter Norway as an exchange student should normally apply for at least **30 ECTS** per semester.
- Erasmus+ students from EU/EEA countries may take fewer credits if approved by their home institution.

✅ **You may apply for up to 60 ECTS in this form.** We recommend selecting additional courses as backup options. The additional courses you add will serve as backup alternatives if you are not admitted to your preferred courses or if timetable conflicts arise after arriving in Norway.

✅ Please make sure to read the guidelines on this website: 🎓 Incoming exchange students: find your courses | UiT

Digital / Online Learning Agreement

Please submit your **Digital Learning Agreement (Online Learning Agreement)** to UiT only after you have completed your application by uploading all required documents to the Application Web (Søknadsweb).

Your home institution is responsible for assisting you with the submission of your Digital / Online Learning Agreement (OLA / DLA).

Please use the following information to send it digitally to UiT:

- **Institution name:** UiT The Arctic University of Norway (Universitetet i Tromsø – Norges arktiske universitet).
- **Erasmus code:** N TROMSO 01
- **Responsible / Contact person:** Incoming Student Exchange Team.
- **Email:** mobility@uit.no

Submission Deadlines

- 1 September (Autumn Semester).
- 1 February (Spring Semester).

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PART 1: STUDENT INFORMATION

Block A: Personal details

📌 **Important:** Enter your name exactly as shown in your passport or national ID card.

First name (given name)	
Middle name(s) (if applicable)	
Last name (family name / surname)	
Date of birth	
Nationality (citizenship)	
Email address	
Mobile number (including country code, e.g. +33 612345678)	

Block B: Permanent home address

💡 **Tip:** Use Google Maps to find the complete and correct format of your address.

Address line 1 (street name and house number)	
Address line 2 (apartment, building, floor, etc.) (if applicable)	
Postal / ZIP code	
City / Town	
Country	

Block C: Educational background

Name of home institution	
Erasmus+ code of home institution	
Main field of study	
Secondary field of study (minor, if applicable)	
ECTS credits completed so far	
Total duration of your current degree programme (in years)	
Current and completed degree level(s)	**Please tick the relevant option(s):**
Diploma / Certificate (EQF 5)	☐
Bachelor's degree (EQF 6)	☐
Master's degree (EQF 7)	☐
PhD / Doctorate (EQF 8)	☐

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PART 2. YOUR EXCHANGE AT UiT

Table A: Duration of exchange

💡 **Before selecting your exchange dates, please check with your Erasmus+ Coordinator at your home institution.**

This helps ensure that your exchange period matches your Erasmus+ funding period and study plans.

Academic calendar at UiT: Academic calendar | UiT

Exchange start date	
Exchange end date	

Table B: Your preferred courses

💡 **Guidance**

- ✓ **Obtain approval from your Erasmus+ Coordinator** for all courses you select. Your course choices should match your Digital / Online Learning Agreement.
- ✓ **Add courses for one semester only.** If you have been nominated for two semesters, you will be able to apply for courses for the second semester after arriving in Norway.
- ✓ **Enter the course code, course title, and ECTS credits** exactly as they appear in the UiT course catalogue.
- ✓ ⚠️ **Important:** Before adding a course, use the semester filter in the course catalogue to make sure the course is offered in your selected semester (**Autumn** or **Spring**).
- ✓ 📍 **Select the UiT campus** where the course is taught. If the course is offered online, please select **Online**.

Course code	Course name	ECTS	Semester	UiT campus
Example: *FYS-2700*	***Example:*** *Space Physics and Altered Carbon*	*Number of ECTS credits*	*Select semester*	*Select campus*
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**
			Select semester	**Select campus**

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Table C: Confirmation and commitment

💡 **Before submitting your application, please review each statement carefully and tick the boxes to confirm that you understand and accept the requirements.**

Declaration of commitment	**Tick to confirm**
I confirm that I have read and understood the admission requirements and prerequisites for all courses listed in this form.	☐
I confirm that the courses listed in this form are the same as those included in my Digital / Online Learning Agreement.	☐
I confirm that I have read the course selection guidelines: 🎓 *Incoming exchange students: find your courses | UiT*	☐
I confirm that I have uploaded all required documents to the Application Web (Søknadsweb): 🖥️ *Incoming exchange students: how to log in to the Application Web (Søknadsweb) to apply for courses | UiT*	☐

The student	
Name	
Date of signature	
Signature	